

Sherburn Parish Council

Clerk to the Council, 26 Pomona Way, Driffield, YO25 6YH

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The Annual Parish Meeting for the Parish of Sherburn was held on Monday 17th May 2021 in the Village Hall commencing at 8:30pm

1. Election of 2021/22 Chairman

Councillor Chris Miles was elected to the position of Chairman for the year 2021/22

This was proposed by Cllr Walker-Stabler and seconded by Cllr Vitty

2. Chairman's Declaration of Acceptance of Office

Cllr Miles read and signed the declaration of acceptance of office. This was witnessed by the Clerk.

3. Apologies

Apologies were received from Cllr Shipley

4. Appointment of a Vice-Chairman

Cllr Walker-Stabler was appointed as the vice-chairman.

This was proposed by Cllr Miles and seconded by Cllr Vitty

5. To Approve The Minutes Of The Ordinary Meeting Held Monday 26th April 2021

Minutes were approved by all Councillors present

6. Appointment Finance Committee And Account Signatories

Councillors Miles, Shipley and Peel are all to remain as Sherburn Parish Council's Finance Committee.

7. (a) To Approve Accounts For Payment and Review Financial Statement and Bank Reconciliation

Payments, Cash Book and Reconciliation were reviewed and approved by all Councillors

(b) Completion of Annual Governance Statement 2021/22

Statement was read out by the Clerk to the Councillors for agreement. All statements were agreed upon and statement was signed by the Chairman and the Clerk for presentation to the internal and external auditors.

8. Review of Parish Council's reserves and assets, risk strategy and insurance cover.

All reserves were confirmed as increased from last year and are nearly back to the recommended balance. The Asset Register has been updated to show up to date replacement values for all assets.

Risk strategy and the insurance cover were also confirmed as correct.

9. Review of Standing Orders

The Clerk confirmed that no changes had been made to the Standing Orders. The existing Orders were approved by all Councillors present. It was recommended that they be updated to include a section on the Parish Council's usage of Social Media

10. Review of Financial Regulations

The Clerk confirmed that no changes had been made to the Regulations. The existing Regulations were approved by all Councillors present.

Approved:

11. Review of all other Council policies

The Clerk confirmed that all policies remained the same as previously approved. Policies were approved by all Councillors present.

12. Appointment of representatives for the Council with outside bodies.

Representatives to remain the same

13. Parish Plan Committee Members

Cllr Roberts, Cllr Miles and Cllr Shipley, having previously expressed his interest in being part of this committee, were selected to move forward with the Parish Plan.

The Clerk is to ask local organisations if they would like to take part in the creation of the Parish Plan.

14. Next Ordinary Meeting Date

The date for the next meeting was confirmed as 21st June 2021 at the Village Hall, the Annual Assembly will be held at the same time.

Annual Meeting concluded at 8:48pm

Signed..... Chairman