

# Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 28<sup>th</sup> March 2022  
At Sherburn Village Hall commencing at 7.30pm

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Attended by: Cllr I Walker-Stabler  
Cllr N Roberts  
Cllr T Vitty  
Cllr J Peel  
Miss S Lathwood (Clerk)

Meeting led by Cllr Walker-Stabler

## **1/21 To Receive Apologies For Absence:**

Apologies received and accepted from Cllr Miles

## **2/21 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:**

Cllr Walker-Stabler - Item 11

## **3/21 Previous Minutes:**

Minutes from the Ordinary Meeting held on 21<sup>st</sup> February 2022 were circulated and approved by all present (proposed Cllr Vitty and seconded by Cllr Roberts)

## **4/21 Public Forum And Actions To Be Taken:**

No members of the public were in attendance

## **5/21 Reports:**

- i) Cllr Sanderson confirmed the council is now in the pre-election period.

## **6/21 Queens Platinum Jubilee**

Costs for mugs have been found and the Clerk is to order 108 jubilee mugs for distribution to the children around the village.

The Clerk will also order 2 rose bushes and an accompanying plaque to be planted outside the village hall to commemorate the jubilee.

## **7/21 Clerks Reports**

- No update on further drain clearance
- i) New By-Laws – The Clerk has still not received an update. She will continue to do so until a response is received
- ii) Reduction In Council Seats – No update since new legal officer received request

Approved:

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### 8/21 Finances:

- i) The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

## Financial Statement For 21<sup>st</sup> February 2022 to 27<sup>th</sup> March 2022

### Cash Book

Opening Balance	£ 46,683.57
Less Expenditure	£ 2,579.04
Plus Income	£ 1.03
Closing Balance	£44,105.56

Payments approved 21<sup>st</sup> February 2022  
Bank Interest

**Bank Reconciliation Balance £44,105.56**

### Bank Balance as at 27<sup>th</sup> March 2022

Current Account	£ 4,104.53
Business Account	£40,001.03

**Bank Reconciliation Balance £44,105.56**

Payments for approval this month totalling: £3093.94

Mr I A Walker-Stabler	£2,136.00
Sherburn Historical Society	£ 200.00
Autela Payroll	£ 52.20
R Yates & Sons	£ 47.70
YLCA	£ 318.00
Miss S Lathwood	£ 340.04

Payments were approved by the Finance Committee and payment via cheques

- ii) Barclays have requested further ID from the new bank signatories.
- iii) Following the purchase of the new Parish council laptop, the Parish Clerk made the suggestion that the old laptop could be repurposed as a Chairperson laptop, allowing them to complete Parish Council work. All Councillors agreed and the laptop will be handed to Cllr Miles.
- iv) The Clerk confirmed that the 21/22 pay increase for council workers has finally been agreed and there will be a backdated payment included in her April salary.

### **9/21 Planning Applications:**

- i) 22/00065/HOUSE Erection of part two-storey, part single-storey extension to rear elevation and erection of single storey extension to front elevation – Sherburn Lodge Cottage, Scarborough Road - No Objections
- ii) 22/00187/73 – Variation of Condition 05 and 06 and Removal of Condition 09 of planning approval 21/00152/FUL dated 18.06.2021 – The East Riding, St Hildas Street – No Objections

### **10/21 Playing Fields Play Area Insurance & Inspection Costs**

Having investigated the playing field land, the Clerk confirmed that the Parish Council does not own the land and has no responsibility for its costs, beyond being one of the trustees of the Playing Fields committee.

Approved:

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#### **11/21 Parish Caretaker Duties**

The Council continue to be happy with the works being carried out.

22 trees have been pruned/felled in the Wildwood for safety, the Clerk is to look at the cost of replacing these with like for like.

The new fence has been erected in the Wildwood and the gate is to be rehung shortly, along with the sign.

Grass cutting is to start this month.

The Clerk has received a price increase notification from the caretaker and, having reviewed it, the Councillors are happy to agree this increase.

#### **12/21 Items For Next Agenda & Wolds Warbler**

- Queens Jubilee 2022
- Drainage Works Update
- Parish Plan

#### **14/21 Next Meeting:**

The next meeting date was confirmed as Monday 25<sup>th</sup> April 2022 at 7.30pm at Sherburn Village Hall

The meeting closed at 8:493pm

Signed..... Chairman

25<sup>th</sup> April 2022