

# Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 20<sup>th</sup> October 2020  
by Microsoft Teams commencing at 7.30pm

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Attended by: Cllr J Peel  
Cllr I Walker-Stabler  
Cllr J Shipley  
Cllr T Vitty  
Miss S Lathwood (Clerk)  
Cllr J Sanderson  
Cllr J Raper

Meeting led by Cllr Peel

## **1/20 To Receive Apologies For Absence:**

Cllr C Miles – Apologies Received And Accepted  
Cllr N Roberts – No Apologies Received

## **2/20 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:**

Cllr Walker-Stabler declared interest in item 9

## **3/20 Previous Minutes:**

Minutes from the Ordinary Meeting held on 15<sup>th</sup> September 2020 were circulated and approved by all

## **4/20 Public Forum And Actions To Be Taken:**

No members of public in attendance.

## **5/20 Reports:**

- i. Cllr Raper – Ryedale Council have been invited to submit a proposal for a unitary authority. The last full council meeting was a delayed annual meeting. Cllr Raper stated that he has been appointed Chairman of the Overview Scrutiny Committee
- ii. Cllr Sanderson – Covid-19 and Unitary Authority are still the big issues being discussed

## **6/20 Clerks Report:**

The Clerk has written a letter to former Parish Councillor, Mr Tom Webborn, requesting that wood purchased by the Parish Council and used for his personal projects be paid for. It was requested that payment be received by end of December 2020. Letter was approved and will be signed by the Chairman.

The Clerk also stated that she has been in touch with NYCC and Highways England regarding the priority timing of the new traffic lights to the A64. She is awaiting a response, but confirmed that at last visit the timings did appear to have been adjusted.

Approved:

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## 7/20 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

### Financial Statement For 15<sup>th</sup> September 2020 To 19<sup>th</sup> October 2020

#### Cash Book

Opening Balance	£44,158.38	
Less Expenditure	£ 1,756.36	Cheques approved 15 <sup>th</sup> September 2020
	£ 550.00	Previously Uncleared Cheques
Plus Precept	£14,500.00	
Closing Balance	£56,352.02	

**Bank Reconciliation Balance      £56,352.02**

#### Bank Balance as at 19<sup>th</sup> October 2020

Current Account	£16,352.02
Business Account	£40,000.00

**Bank Reconciliation Balance      £56,352.02**

Cheques presented and approved for payment this month totalling: £ 2885.93

101908	Mr I A Walker-Stabler	£ 1,906.00
101909	YLCA	£ 144.00
101910	R Yates & Son	£ 14.98
101911	Came & Company	£ 351.00
101912	RBL – Poppy Appeal	£ 50.00
101913	Miss S Lathwood	£ 419.95

The Clerk stated that streetlight SP1 needs replacing and a cost of £715.00 plus VAT has been quoted by NYCC. The Councillors approved this spend.

## 8/20 Planning Applications:

No new applications have been received.

## 9/20 Appointment Of A New Parish Caretaker

The Clerk confirmed that she has received one application for Parish Caretaker from IAS Gardening Services, who has been acting as temporary caretaker since the end of September as the previous caretaker was unable to work the notice period.

Given the high standard of work that has been undertaken in the last month, the Parish Councillors were happy to award the contract to IAS Gardening Services. The contract was reviewed by all present and is for a permanent contract for both the Caretaking and Grass Cutting. Copies will be signed by both the Chairman and the Caretaker.

One of the first jobs the new Caretaker wishes to complete is the tidying of the pathway from the village down to the railway crossing. As this work will require the hire of a mini-digger, the Caretaker proposed that the cost be offset by the loss of a grass cut. The Councillors were happy to approve this and works will be undertaken imminently.

Approved:

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### **10/20 2020 Poppy Appeal & Remembrance Sunday Event**

The Clerk confirmed that she is to collect the poppy wreath later this week and will deliver it to Cllr Miles.

Cllr Miles is unable to attend the scaled down memorial service this year and asked that one of the other Councillors volunteer to read out the names from the village memorial in his place.

Cllr Peel said that he was happy to do it and would get in touch with Keith Usher and/or Cllr Miles to discuss what was required

### **11/20 To Discuss Possible Change Of Future Meeting Dates**

Cllr Miles is unable to attend meetings on a Tuesday due to work commitments and asked the Clerk to see if the other Councillors would be open to changing meeting days back to Mondays.

All Councillors confirmed that they were happy with this change to commence at the next meeting.

### **12/20 Next Agenda & Wolds Warbler**

No items for the Warbler at this time

Next agenda should include;

- Confirmation of balance in "Pathways" account

### **13/20 Next Meeting:**

The next meeting date was confirmed as Monday 16<sup>th</sup> November 2020 at 7.30pm by Microsoft Teams.

The meeting closed at 8:40pm

Signed..... Chairman

16<sup>th</sup> November 2020