

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 10th December 2019 in Sherburn
Methodist Chapel commencing at 7.00pm

Attended by: Cllr C Miles (Chairman)
Cllr J Peel (Vice-Chairman)
Cllr J Shipley
Cllr I Walker-Stabler
Miss S Lathwood (Clerk)
Cllr J Sanderson
Cllr J Raper

1/19 To Receive Apologies For Absence:

Cllr Vitty – Apologies Received And Accepted
Cllr Roberts – Apologies Received And Accepted

2/19 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:

N/A

3/19 Previous Minutes:

Minutes from the Ordinary Meeting held on 15th October 2019 were circulated and approved.

4/19 Public Forum:

No members of public in attendance

5/19 Action Taken from 4:

No Action To Be Taken

6/19 Reports:

- i) Cllr Raper confirmed that new staff continue to be taken on at Ryedale Council. Funding for the Malton Cattle Market is still up in the air, but there are a number of parties interested in 'gifting' funds for its relocation and redevelopment.
- ii) Cllr Sanderson stated that Purdah has halted a number of actions at NYCC. She confirmed that her last update on the highway works to be carried out in Sherburn were that they are intending to start February/March 2020.

Cllr Sanderson is working with North Yorkshire Youth who are working with local communities to set up youth groups, helping to deal with the 'scary bits'.

- iii) CAP – Main issues raised for Sherburn were the Parish Church roof theft, a number of youths with knives being removed from the village, drug dealing and the associated police raids and the shop being ram-raided.

A Yorkshire Housing property has been raided by the police on a number of occasions and the occupant removed for drug dealing. Yorkshire Housing are to be invited to the February Parish Council meeting to discuss the ongoing issues with some of their tenants and what the correct complaint procedure would be to ensure matters are dealt with appropriately.

Cllr Miles raised the possibility of having CCTV placed at the entrances to Sherburn as a deterrent, along with the re-introduction of a village Neighbourhood Watch. Cllr Miles is to look into the matter further and investigate methods of funding that may be available.

7/19 Clerks Report:

The Clerk confirmed that she had received an email from Sherburn Methodist Chapel regarding room hire charges since September 2016. Due to an administrative error on their part, invoices have not been issued for the room hire and charges have accumulated to £396.00 (September 2016 – October 2019). The Clerk stated that she has been through the Parish Council records and agrees that this is the correct amount outstanding. A cheque was issued in November 2019 and approved by the Finance Committee.

Approved:

The Clerk also confirmed that the order had been placed for two cycle hoops and payment sent with the order. She is expecting delivery imminently.

No updates have been received regarding the adoption of the BT phone box. Cllr Raper stated that he had heard Sherburn mentioned in a list of villages wishing to proceed with the adoption. The Clerk will chase Ryedale Council again for official confirmation.

8/19 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

Cash Book 15th October 2019 To 18th November 2019

| | | |
|------------------------------------|-------------------|--------------------------------------|
| Opening Balance | £47,827.41 | |
| Less Expenditure | £ 1,024.69 | Cheques approved at 15/10/19 meeting |
| | £ 41.00 | Previously Uncleared Cheques |
| Closing Balance | £46,761.72 | |
| Plus Uncleared Cheques | £ 106.00 | |
| Bank Reconciliation Balance | £46,867.72 | |

Bank Balance as at 18th November 2019

| | |
|------------------------------------|-------------------|
| Current Account | £ 4,399.94 |
| Business Account | £42,467.78 |
| Bank Reconciliation Balance | £46,867.72 |

Cheques presented and approved for payment this month totalling: £2433.22

| | | |
|--------|---------------------------|---------|
| 101862 | Mr J Peel | £103.92 |
| 101863 | Mr J Shipley | £179.00 |
| 101864 | Mr D Thirkill | £640.00 |
| 101865 | Sherburn Methodist Chapel | £396.00 |
| 101866 | Cyclehoops | £351.60 |
| 101867 | Miss S Lathwood | £432.70 |
| 101868 | Came & Company | £330.00 |

Cash Book 19th November To 9th December 2019

| | | |
|------------------------------------|-------------------|---|
| Opening Balance | £46,867.72 | |
| Less Expenditure | £ 2,433.22 | Cheques approved since 15/10/19 meeting |
| | £ 106.00 | Previously Uncleared Cheques |
| Plus Interest | £ 20.56 | |
| Closing Balance | £44,349.06 | |
| Plus Uncleared Cheques | £ 1,360.52 | |
| Bank Reconciliation Balance | £45,709.58 | |

Bank Balance as at 18th November 2019

| | |
|------------------------------------|-------------------|
| Current Account | £ 3,221.24 |
| Business Account | £42,488.34 |
| Bank Reconciliation Balance | £45,709.58 |

Cheques presented and approved for payment this month totalling: £1609.45

| | | |
|--------|-----------------|----------|
| 101869 | Mr D Thirkill | £1058.00 |
| 101870 | Autela Payroll | £54.10 |
| 101871 | HMRC (PAYE) | £30.60 |
| 101872 | Miss S Lathwood | £466.75 |

The 2020/21 precept was discussed and a draft budget reviewed, It was decided that the Parish Council would request a precept of £29000.00 for the year 2020/21.

Approved:

9/19 Planning Applications:

19/01307/FUL – Severfield – New application was placed in circulation folder for review and comments to be raised at next Parish Council meeting. The clerk confirmed that she had requested an extension to the closing date to allow time for the Councillors to review the plans fully.

10/19 Kingspan Letter

The Clerk has written a letter to Kingspan to requested donations towards the replacement of the Church roof. This letter was read to the Councillors and they were happy for it to be sent out.

11/19 Jobs For Village Caretaker

The caretaker is to keep up with general upkeep around the village during December.

The small fence/barrier located near Walnut Grove is in need of repair, the Clerk is to ask the Caretaker to speak to Cllr Miles about the repairs needed.

12/19 Matters Arising From The Circulation Folder

No matters to discuss at this time. Information to be re-circulated with December folder

14/19 Next Agenda & Wolds Warbler

- i) New Sports Club Administration
- ii) Contractor Ideas For Completion Of West Beck Pathway
- iii) Parish Plan 2020
- iv) Relocation Of Parish Council Shed And Rent Charges
- v) CAP Update (CCTV & Preventative Measures)

15/19 Next Meeting:

The next meeting date was confirmed as Tuesday 21st January 2020 at Sherburn Methodist Chapel at 7pm

The meeting closed at 8.35pm

Signed..... Chairman

21st January 2020