

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 18th March 2019 in Sherburn Methodist Chapel commencing at 7.00pm

Attended by: Cllr C Cade (Acting Chairman – Nominated by Cllrs Skelton and Webborn)
Cllr J Skelton
Cllr J Peel
Cllr T Webborn
Cllr J Waller
Cllr P Lovegrove
Miss S Lathwood (Clerk)

1/19 To Receive Apologies For Absence:

Cllr I Walker-Stabler – Apology Received And Accepted
Cllr J Raper – No Apology Received
Cllr A Oulton – Apology Received And Accepted
Cllr J Sanderson – Apology Received And Accepted

2/19 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:

No declarations made

3/19 Previous Minutes:

Minutes from the Ordinary Meetings held on 21st January 2019 and 18th February 2019 were circulated and approved.

It was asked it be noted that in paragraph 6 of item 10/19 (18/02/19) the speed-bumps in the village were discussed, but not increasing the number.

Actions To Be Taken: The Clerk was asked to confirm the level of detail required in the minutes

4/19 Public Forum:

Three members of the public were in attendance at the meeting, plus Mr Paul Emberley (Conservative candidate for Ryedale Council).

Mr Emberley was in attendance to try to gauge the issues in his local wards.

Mr Chris Miles and Mr Nathan Roberts were in attendance to express their desire to become Parish Councillors. The Clerk provided them both with nomination packs to be completed and handed to Ryedale Council with regards the elections on 2nd May 2019. Both are to attend the April Parish Council meeting to request co-option into the empty seats for April.

Mr John Shipley attended to ask about allotments in the village having seen the item on the agenda, as well as the issues with A64 flooding. The Clerk explained that she had received two queries with regards the possibility of allotments in Sherburn and as the Parish Council currently had no allotments, she had pointed the initial query in the direction of Cllr Webborn who had a smallholding in Sherburn and may be aware of other land available for similar purposes.

The Parish Council is under an obligation to provide allotments if there is significant demand for them, that is 6 or more requests. Including Mr Shipley there has been only 3 and as the Clerk believed that there is no suitable land available within Sherburn, the Council is not obliged to provide allotments.

The areas of land adjacent to Walnut Grove and the Wildwood were raised as possible options as the desire for allotments was obviously there in Sherburn, but it is believed that there are restrictions placed on these pieces of land. The Clerk is to investigate this further and agreed to update the Council at the next meeting.

Approved:

A letter was read out to the Council from MP Hollinrake's office regarding the delay in drainage works on the A64. They have contacted Highways for an update and the response was not as hoped. It appears that works to the A64 and the drainage through Sherburn has been delayed until March 2020 (design stage) with works being carried out commencing April/May 2021. The Councillors were disappointed in this as works had been expected to be completed in 2019, Highways have assured in their letter that they will continue with maintenance of the area and increase the frequency of such works as gully clearing and debris sweeping in order to minimise any flooding.

5/19 Action Taken from 4:

The Clerk is to investigate allowable uses of Walnut Grove land and Wildwood, along with chasing up Highways for reason behind delay in works. No actions to be taken

6/19 Reports:

- i) There was no report received from Neighbourhood Watch meeting, but the date of the next meeting was set as 10th April 2019 at 7pm, Woodlands Road Community Centre, Rillington. Copies of the agenda and previous meetings minutes were provided to Cllr Waller and in the circulation folder.
- ii) No report from Cllr Raper.
- iii) No report from Cllr Sanderson.

7/19 Clerks Report:

The Clerk had planned on reporting on the Highways letter and allotments, but as these had already been discussed she agreed to bring an update to the next meeting.

8/19 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

The cheque payment to Cllr Lovegrove was queried as it had not been agreed in advance by full council that the funds could be spent. It was explained that all expenditure needs to be approved in advance by the Parish Council as it is public funds, no one Councillor can approve the spending of Council monies. Cllr Lovegrove didn't like being questioned regarding this spending and left the meeting at this point. The cheque was cancelled.

Cash Book

Opening Balance	£28398.27	
Less Expenditure	£813.93	Cheques approved at 18/02/19 meeting
Plus Bank Interest	£12.05	
Closing Balance	£27596.39	
Plus Uncleared Cheques	£60.00	
Bank Reconciliation Balance	£27656.39	

Bank Balance as at 17th February 2019

Current Account	£7644.34
Business Account	£20012.05
Bank Reconciliation Balance	£27656.39

Approved:

Cheques presented and approved for payment this month totalling: £844.22

101831	Ryedale District Council	£10.00
101832	IAS Gardening Services	£448.00
101833	Miss S Lathwood	£336.59
101834	Mr P Lovegrove	£49.63 - CANCELLED

9/19 Planning Applications:

Three planning applications were discussed.

19/00138/MFUL – Erection Of Agricultural Building For The Housing Of Pigs Together With Feed Bins And Area Of Hard Standing and 19/00139/MFUL – Erection Of General Purpose Agricultural Storage Buildings. Concerns were raised over these plans as there was existing enforcement on the site which had not been adhered to. A road has been put to the site which was not approved and despite previous enforcement visits from Ryedale Council, no changes have been made. The Councillors expressed concerns that should these new plans be approved, what was to keep them being adhered to.

19/00278/MREM - Erection of 73 dwellings including 1no. two bedroom detached, 24no. two bedroom mews, 2no. two bedroom semi-detached, 14no. three bedroom semi-detached, 3no. three bedroom detached, 17no. four bedroom detached, 4no. two bedroom semi-detached bungalow and 8no. one bedroom apartments with additional pumping station, together with formation of children's play areas and associated landscaping (16/00081/73AM dated 21.03.2016 refers as amended) – A re-application was made for the large development at Manor Farm. Information was included in the circulation folder, but the Councillors didn't ask for an extension on the date as there were no amendments to the previously agreed plans.

Actions To Be Taken: Clerk is to relay the Council's concerns and comments to Ryedale Council Planning regarding applications 19/00138/MFUL and 19/00139/MFUL

10/19 Sherburn Against Speeding

Cllr Webborn reported that he had met with Weaverthorpe's Community Speed Watch (WCSW) to see how effective it was proving to be.

Members volunteer for 1 hours watch per fortnight and there are currently 6 members who act in pairs. Offenders are issued a letter from the Police, with three letters leading to a police visit. When WCSW commenced around 50% of cars monitored were speeding, whereas now that number is around 10%.

Cllr Webborn believes that a similar project in Sherburn would be worthwhile.

The Clerk confirmed that she had been in touch with North Yorkshire County Council to discuss the placing of speed limit signs on bins around Sherburn. NYCC confirmed that while they had no issue with the stickers, the Police asked that they were not duplicates of the official speed limit signs (e.g. 30 in a red circle) as these could invalidate any enforcement. The Clerk confirmed that she had found a number of other options, including the possibility of designing our own.

The village speed limits were also confirmed and the Clerk agreed to look at designs for 20mph (x30), 30mph (x60) and 40mph (x10) stickers, along with a letter to residents asking if they would be prepared to display these stickers on their bins.

Actions To Be Taken: The clerk is to design stickers and residents letter and bring to next meeting for approval by Councillors.

Approved:

11/19 Update On Contact From Sherburn Playing Fields

The Clerk confirmed that a letter had been received from Mr Dobson at the Playing Fields Association (PFA) and this was read out.

The possibility of resident only parking was raised, although the enforcement of this would be a concern.

The Clerk is to draft a response to the PFA and bring to the April meeting for approval. She will also confirm how many spaces there are at the PFA parking.

Actions To Be Taken: The Clerk is to draft a response from the PFA

12/19 Dog Fouling Issues And Relevant By-Laws

Cllr Webborn email the Clerk details of the dog walking bags as discussed and copies had been printed for circulation at this meeting.

These bags could be seen as a positive prevention method against dog fouling and they were a cheaper alternative to the installation of new dog waste bins.

Initial bags could include some poop bags, along with some dog treats and be distributed to dog owners around the village to encourage them to clean up after their dogs, if they don't already. If they prove popular they can be distributed at the Village Show.

The Parish Council could look at agreeing to replace the bags once they became unusable.

The Clerk is to order an initial 20 bags for distribution to see how well they are received. It was mentioned that Ryedale Council distribute dog poop bags, so the Clerk is to contact them and see if these can be included in our dog walker bags.

Actions To Be Taken: The Clerk is to order 20 bags, complete with poop bags and treats and bring them to the April meeting to arrange distribution.

13/19 Maintenance Work:

The Clerk is to compile more information regarding the Caretakers role for the April meeting, including an Action Plan and a map of the village showing what areas are worked on.

The Caretaker is now back at work and will be making sure that any missed jobs are brought up to date ASAP.

Actions To Be Taken: The Clerk is to compile the requested information on the Caretakers role

14/19 Sherburn Parish Council Website

Cllr Waller showed his initial website design to the Councillors for their approval and confirmed that he had found a hosting site for approximately £2.00 per month.

The Councillors agreed that this cost was acceptable.

Cllr Waller requested information from the current website provider to enable the transfer to the new host and the Clerk agreed to find this for him. It was confirmed that the current hosting ended on 31st March 2019.

Actions To Be Taken: The Clerk is to obtain the information requested by Cllr Waller and pass on contact information for the current host.

Approved:

15/19 Update On The Pathways Project

The schools polytunnel was built, but due to weather conditions, it was not yet covered.

The Clerk was asked to confirm that the Council's Public Liability Insurance was up to date and covered the Pathways activities. She was also asked to create a risk assessment template for use in the future.

Actions To Be Taken: The Clerk is to confirm Public Liability cover and create a Risk Assessment template.

16/19 New Sherburn Parish Plan

Item to be moved onto next months agenda.

The Clerk is to try to find the questionnaire used for the previous plan and create a poster/Facebook post asking for feedback for the residents. A notice can also be placed in the Wolds Warbler to ask for ideas and information to be passed to the Clerk for inclusion in the new Parish Plan.

17/19 Next Agenda & Wolds Warbler

- i) Pathways Dates To Be Included In Wolds Warbler
- ii) Advert For SAS Volunteers
- iii) Ideas For Inclusion In The New Parish Plan
- iv) Update On Contact From Sports Club Regarding Parking
- v) Caretaker action plan

Cllr Webborn currently receives and distributes 50 copies of the Wolds Warbler (WW) around Sherburn, the Clerk is to ask WW if that number can be increased to 100 and both Cllrs Peel and Webborn are to distribute around the village.

18/19 Next Meeting:

To be held at Sherburn Methodist Chapel on Monday 15th April 2019 at 7pm.

The meeting closed at 9:04pm

Signed..... Chairman

15th April 2019