

# Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 16<sup>th</sup> July 2019 in Sherburn Methodist Chapel commencing at 7.00pm

---

Attended by: Cllr C Miles (Chairman)  
Cllr J Peel (Vice-Chairman)  
Cllr J Shipley  
Cllr N Roberts  
Cllr J Raper  
Miss S Lathwood (Clerk)  
Mr Ian Walker-Stabler (to be co-opted)

**1/19 To Receive Apologies For Absence:**

N/A

**2/19 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:**

N/A

**3/19 Previous Minutes:**

Minutes from the Ordinary Meeting held on 17<sup>th</sup> June 2019 were circulated and approved. The Clerk was asked to clarify that all new councillor declarations had been completed.

**4/19 Public Forum:**

A new resident to the village was in attendance and wanted to query the recent flooding on the A64. Cllr Miles explained the issues that are ongoing with the flooding and drainage and the current situation with regards to works to rectifying this flooding. At last update the works are to be undertaken in early 2020.

**5/19 Action Taken from 4:**

No actions to be taken

**6/19 Co-Option Of New Councillor**

Mr Ian Walker-Stabler was co-opted to one of the empty seats on the Parish Council.

**7/19 Reports:**

- i) No Update
- ii) Cllr Raper stated that he has received a complaint regarding grass on the local cycle paths.  
Complaints have also been received regarding the level of noise at this year's Staxtonbury Music Festival. Ryedale Council followed up these complaints with some questions for more information, but these have not been taken any further. The Parish Councillors present confirmed that we have received no complaints. The Local Plan is progressing.  
Ryedale Council still do not have any Enforcement Officers on staff.
- iii) No report was received from Cllr Sanderson.

**8/19 Clerks Report:**

The Clerk confirmed that she had been in touch with Ryedale Council regarding the change of use for the Wild Wood to allotments and is still awaiting a response.

There has still been no response to the letters regarding speed awareness stickers on wheelie bins.

Information has been received from Ryedale Council regarding how to reduce the number of seats on the Parish Council. The Councillors requested more information regarding the associated costs, but asked that the process be started.

Approved:

The Clerk was asked about Grit Bins around the village and confirmed that she had all

of the information from previous meetings. She agreed to bring details regarding the costs of grit and size of storage required for the grit while not in bins.

**Actions To Be Taken:** The Clerk is to contact Ryedale Council regarding Council seat reduction

#### 9/19 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

It was confirmed that Cllrs Shipley and Pell are now the signatories on the Parish Council's bank accounts

The Councillors discussed contributing towards the costs of painting the playing fields fence. It was agreed that costs of up to £300.00 for paint would be covered by the Parish Council.

#### **Cash Book**

Opening Balance	£36,840.62	
Less Expenditure	£ 945.50	Cheques approved at 17/06/19 meeting
Plus CIL	£ 5,172.52	
Closing Balance	£41,067.64	
<b>Bank Reconciliation Balance</b>	<b>£41,067.64</b>	

#### **Bank Balance as at 17<sup>th</sup> June 2019**

Current Account	£ 3,420.36
Business Account	£38,187.28
<b>Bank Reconciliation Balance</b>	<b>£41,607.64</b>

Cheques presented and approved for payment this month totalling: £3,299.67

101843	HMRC (PAYE)	£186.60
101844	Autela Payroll Services	£86.23
101845	IAS Gardening Services	£638.00
101846	YLCA	£120.00
101847	St Hildas Church	£650.00
101848	Sherburn Methodist Chapel	£300.00
101849	Sherburn Cricket Club	£270.00
101850	Sherburn Village Show	£250.00
101851	1 <sup>st</sup> Sherburn Imagination Library	£300.00
101852	Miss S Lathwood	£498.84

#### 10/19 Planning Applications:

- i) 19/00665/LBC And 19/00664/HOUSE – Mr Lee Cade – Erection of dwarf reclaimed brick wall with associated solid cast iron railings and pedestrian gate at Brewery House, High Street, Sherburn – The Councillors looked over these plans and confirmed that they had no objections.
- ii) 19/00709/MFUL – Mr David Barstow (Springfield Farms Ltd) – Erection of general purpose agricultural storage building at Duggleby Wold Farmhouse, Weaverthorpe, Malton – The Councillors looked over these plans and confirmed that they had no objections.

#### 11/19 Sherburn Neighbourhood Plan

Neighbourhood Plan was discussed and, while additional funding is available, the Councillors felt that it would be more appropriate to continue with a new Parish Plan at this time, but details on the Neighbourhood Plan will be kept should we wish to progress down that path in the future.

Approved:

It was stated that a number of Parish Councils haven't proceeded with Neighbourhood

Plans due to the process being overly complicated.

**Actions To Be Taken:** The Clerk is to gather information on the grit and make a start on the new Parish Plan, by compiling information as per the previous plan.

#### **12/19 Improvement Of Local Council Pathways**

Cycle paths and bike parking are to be included in the Parish Plan.

Sustrans suggests 12 cycle bays/stands/parking for the number of amenities in Sherburn.

There are over 1000 within a 20 minute cycle ride of Sherburn.

It was agreed that the Parish Council would fund two 1m cycle hoops. A number of sites were discussed with the cobbled triangle opposite the East Riding Pub being the favourite.

**Actions To Be Taken:** The Clerk is to confirm that there are no services beneath this area that could be affected and obtain costings.

#### **13/19 Maintenance Work:**

The Clerk confirmed that she had received only one tender for the Caretakers role, but had been contacted by a number of interested parties. The Councillors agreed to extend the closing date until the next Parish Council meeting and the Clerk is to ask the current Caretaker to continue until the end of August 2019.

**Actions To Be Taken:** The Clerk is bring any applications to the next meeting

#### **14/19 Any Matters Arising From June Circulation Folder**

The folder has not been circulated, so no matters to discuss.

A new folder was given for circulation.

#### **15/19 Next Agenda & Wolds Warbler**

- i) Responses To Caretaker Advert
- ii) Co-Options
- iii) Grit Bins
- iv) New Parish Plan
- v) Proposed Bike Hoops – Costings and location specs
- vi) Allotments/Wildwood Lease Amendments
- vii) Reductions Of Councillor Seats and Costs

The Clerk was also asked to contact the Wolds Warbler and ask if they would be able to send an additional 100 copies to the Middle Shop for the Councillors to collect and distribute

#### **16/19 Next Meeting:**

The next meeting date was confirmed as Tuesday 17<sup>th</sup> September 2019 at Sherburn Methodist Chapel at 7pm

The meeting closed at 9:15pm

Signed..... Chairman

17<sup>th</sup> September 2019

Approved:

-----