

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 21st May 2019 in Sherburn Methodist Chapel commencing at 7.05pm

Attended by: Cllr C Miles (Chairman)
Cllr J Peel (Vice-Chairman)
Cllr J Skelton
Cllr J Shipley
Miss S Lathwood (Clerk)

1/19 To Receive Apologies For Absence:
N/A

2/19 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:
N/A

3/19 Previous Minutes:
Minutes from the Ordinary Meetings held on 18th March 2019 and Monday 15th April 2019 were circulated and approved

4/19 Public Forum:
Bridget Skaife from Ryedale District Council was in attendance to deliver dog bags for including in the Parish Councils planned dog walker bags, she also brought a dog bag distribution box for use in the village. This was given to the Caretaker to hang.

The Clerk asked her about the changing of the Wildwood lease in order that it be used for allotments. Copies were taken of the lease documents and it was suggested that the Clerk email Mr Anthony Winship in the legal section of Ryedale Council who could advise on if it was possible and how we could proceed. It was stated that it may end up needing to be a full council decision.

Alternative sites were discussed with a number of village landowners named. It was asked that the Clerk write to them and ask if any of them would be amenable to renting out any of their land for allotments.

5/19 Action Taken from 4:
The Clerk is to contact the landowners discussed regarding possible allotments sites, along with Anthony Winship to change the lease.

6/19 Introduction of Possible Council Members
Mr Nathan Roberts was in attendance to express his interest in being co-opted to one of the empty seats on the Parish Council. He is to return next meeting to complete the process.

7/19 Reports:
i) There was no report received from CAP meeting.
ii) No report from Cllr Raper.
iii) No report from Cllr Sanderson.

Approved:

8/19 Clerks Report:

The Clerk circulated the letter she had received from Cllr Skelton tendering his resignation following the June meeting.

A letter was also received from Mr Cade as a previous Parish Councillor; this was read out by Cllr Miles for the Councillors attention. Cllr Miles asked that a Thank You letter be written to Mr Cade for his years on the Parish Council.

An update was given regarding a recent press release from MP Hollinrake and the A64 drainage works. It was asked if plans had been made available of the planned works and designs for the intended drainage changes. Cllr Shipley also raised that the grips on Skedales were filling up with debris again.

An email was read out from Andrew Santon at NYCC regarding the painting of a H-Bar in front of the dropped kerb at the doctors surgery. It was confirmed that there is a price for this, but not what the price was. Dropped kerbs can be free for disabled residents.

Actions To Be Taken:

Clerk is to ask for the grips to be cleared, as well as copies of the A64 plans. A copy of the existing Sherburn Drainage plans is to be passed to Cllr Shipley for his information. The Clerk is also to query if a disabled resident can apply for the H-Bar even if the dropped kerb is not at their property. A4 posters are to be created for hanging on lamp-posts near the dropped kerbs asking for people not to obstruct them.

9/19 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

Cheques which had been signed at the May meeting in anticipation of the change of Councillors were confirmed as being correct and approved for distribution.

Cash Book

Opening Balance	£26811.80	
Less Expenditure	£1478.39	Cheques approved 16/04/19
	£10.00	Previously Uncleared Cheque
Plus Precept	£12450.00	
Closing Balance	£37773.41	
Bank Reconciliation Balance	£37773.41	

Bank Balance as at 20th May 2019

Current Account	£5311.36
Business Account	£32462.05
Bank Reconciliation Balance	£37773.41

Cheques presented and approved for payment this month totalling: £945.50

101838	IAS Gardening Services	£638.00
101840	Miss S Lathwood	£307.50

Grant applications are to be considered at June's meeting.

Approved:

10/19 Planning Applications:

19/00418/73A - Variation of Condition 02 of approval 18/00009/HOUSE – This is to heard in front of the Ryedale Council planning committee. Details of this meeting were given to Cllr Miles as he intends to attend.

19/00432/MFUL – Wood Energy Ltd (Mr Tim McLeman) – Installation of a Renewable Energy Centre consisting of a 10MW waste wood boiler and a 1.8MW Organic Rankine Cycle (ORC) unit to provide all heat and electricity required for the entire manufacturing facility with any excess energy exported to the local power grid network – Kingspan St Hildas Street Sherburn Malton North Yorkshire YO17 8PQ These plans were not available online due to an error at Ryedale. Councillors asked that the decision be deferred to next month's meeting to allow time for these plans to be requested and looked at.

Actions To Be Taken:

Plans for 19/00432/MFUL to be found and brought to the next meeting. Clerk is to ask for an extension to the decision date.

11/19 Sherburn Against Speeding

The Clerk confirmed that further amendments needed to be made to the sticker designs as the Police asked that no numbers be included on the sign which could be misconstrued as a speed limit sign. Stickers were shown to the Councillors who were happy with the designs, it was also raised that other Councils have used glow in the dark eyes on bins to draw attention to signs late at night.

A letter was given to the Caretaker for distribution regarding which residents would be happy to display these stickers. They are to be returned to the Middle Shop and collected from there by the Council.

The Clerk confirmed that she is unable to purchase these stickers while the bank signatories are changing, but will order them as soon as possible.

12/19 Dog Walking Bags

The Clerk confirmed that bags had been received, along with some dog treats and dog waste bags. Possible avenues of distribution were discussed, but will be go into more detail at the next meeting.

Actions To Be Taken:

The Clerk is to put together the dog walker bags for the next meeting.

13/19 Increase Of Clerks Monthly Hours

The Clerk confirmed that she is currently working over her monthly hours of 30. These extra hours are monitored and balanced out during August and December when no Parish Council meetings are held. The Clerk asked that her hours formally be increased given her increasing workload.

Councillors discussed this change and the letter received from Mr Cade saying that he did not believe that the Clerks hours needed to be increased.

It was agreed that the Clerks monthly hours would increase from 30 to 35 commencing 1st June 2019 for a trial period. This will be reviewed in October 2019.

All Councillors approved this change.

Approved:

14/19 Maintenance Work:

The Clerk confirmed that she had received an update from the Caretaker.

He has looked at the beck wall in elm grove and discovered that it wants cementing on top. To do this it will need to be stripped back a little and then built back up. This will be taken care of when time is available to complete the works.

Maintenance of benches and water pumps is to take place in June and July.

Cllr Shipley asked if the Parish Council had access to the Ordnance Survey maps online to assist with the planning of jobs for the Caretaker going forward. This would also assist in mapping the location of the Council's assets.

Actions To Be Taken: The Clerk is to look at Ordnance Survey access.

15/19 Update On The Pathways Project

No update was received.

The Council asked if quotes could be gathered for the completion of the West Beck pathway. The Clerk suggested that it may be something that the Caretaker could undertake.

Actions To Be Taken: Quotes are to be obtained detailing what works are needed to complete the pathway.

16/19 Next Agenda & Wolds Warbler

- i) Dog Walker Bags
- ii) Letters regarding Speed Awareness stickers
- iii) Pathway Quotes
- iv) Allotments And Wildwood Lease Amendments
- v) Annual Grant Applications
- vi) Changing Of Meeting Days
- vii) Parish Council Website Admin

18/19 Next Meeting:

The next meeting date was confirmed as Monday 17th June 2019 at Sherburn Methodist Chapel

The meeting closed at 9:00pm

Signed..... Chairman

17th June 2019