

Sherburn Parish Council

Clerk to the Council, 26 Pomona Way, Driffield, YO25 6YH

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The Annual Parish Meeting for the Parish of Sherburn was held on Tuesday 21st May 2019 in the Methodist Chapel commencing at 6:45pm

1. Election of 2019/20 Chairman

Councillor Chris Miles was elected to the position of Chairman for the year 2019/20

This was proposed by Cllr Skelton and seconded by Cllrs Peel and Shipley

2. Chairman's Declaration of Acceptance of Office

Cllr Miles read and signed the declaration of acceptance of office. This was witnessed by the Clerk.

3. Apologies

All Councillors were present

4. Appointment of a Vice-Chairman

Cllr Peel was appointed as the vice-chairman.

This was proposed by Cllr Miles and seconded by Cllrs Skelton and Shipley

5. Appointment Finance Committee And Account Signatories

Councillors Skelton, Shipley and Peel were appointed to Sherburn Parish Council's Finance

Committee. Bank signatories are to be updated to these three councillors. Forms are to be obtained by the Clerk for signing at the June Ordinary Meeting.

6. Completion of Annual Governance Statement 2019/20

Statement was read out by the Clerk to the Councillors for agreement. All statements were agreed upon and statement was signed by the Chairman and the Clerk for presentation to the internal and external auditors.

7. Review of Parish Council's reserves and assets, risk strategy and insurance cover.

All reserves were confirmed as increased from last year and are nearly back to the suggested balance. The Asset Register has been updated to show up to date replacement values for all assets.

Risk strategy and the insurance cover were also confirmed as correct.

8. Review of Standing Orders

The Clerk confirmed that no changes had been made to the Standing Orders. The existing Orders were approved by all Councillors present.

9. Review of Financial Regulations

The Clerk confirmed that no changes had been made to the Regulations. The existing Regulations were approved by all Councillors present.

10. Review of all other Council policies

The Clerk confirmed that all policies remained the same as previously approved. Policies were approved by all Councillors present.

Approved:

11. Appointment of representatives for the Council with outside bodies.

Due to low numbers of Councillors it was asked that this be deferred to next month's ordinary meeting.

Annual Meeting concluded at 7:05pm

Signed..... Chairman

17th June 2019