

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 21st July 2020
by Skype commencing at 7.30pm

Attended by: Cllr J Shipley
Cllr J Peel
Cllr I Walker-Stabler
Cllr N Roberts
Cllr T Vitty
Miss S Lathwood (Clerk)
Cllr J Sanderson

Meeting commenced being led by Cllr Peel, but due to technical difficulties Cllr Walker-Stabler took over at item 4

1/20 To Receive Apologies For Absence:

Cllr C Miles – No Apologies Received
Cllr J Raper – No Apologies Received

2/20 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:

Cllr Walker Stabler declared his interest in item 7.2 – Grant applications for St Hildas Church and Sherburn Playing Fields Association Play Equipment

3/20 Previous Minutes:

Minutes from the Ordinary Meeting held on 17th March 2020 were circulated and approved by all

4/20 Public Forum And Actions To Be Taken:

No members of public in attendance and no actions to be taken.

5/20 Reports:

- i) Cllr Raper – No Report
- ii) Cllr Sanderson – Report provided to Clerk via email, to be circulated to all Councillors. Cllr Sanderson raised the possible devolution of Ryedale Council and other Local Authorities in the area, with Ryedale and some others being devolved with North Yorkshire County Council. Cllr Shipley asked about remote meeting methods being used by Ryedale, Cllr Sanderson stated that both Zoom and Skype were being used. Cllr Roberts also mentioned that Microsoft Teams was available

Actions To Be Taken:

The Clerk is to investigate alternative remote meeting methods as there appeared to be issues with Skype during this meeting, the Councillors agreed that meetings would alternate between systems until a suitable one was found and agreed upon.

6/20 Clerks Report:

- i) The Clerk has now updated the majority of the website, particularly the minutes and agenda pages. The site is a work in progress and the Clerk will continue to work on it and its improvements.
- ii) The Clerk has been in touch with Ryedale Council regarding The Great Yorkshire Maze as no planning application has been seen. It was confirmed that planning permission was required for the site and the case had been passed to the Enforcement Officer to deal with as an urgent matter.

The Clerk also confirmed that she was in receipt of a letter from Sherburn CofE School to ask about using the Wild Wood from October 2020 for a Forest School. This will be added as an item to the next meeting.

Approved

.....

7/20 Finances:

The Finance Committee were presented with the grant applications for 2020/21, in order that cheques could be approved at this meeting. After review the following grants were approved;

*	St Hildas Church	£400.00
*	Sherburn Methodist Chapel Christmas Luncheon	£250.00
*	Sherburn Cricket Club	£250.00
*	Sherburn Village Show	£200.00
*	Sherburn Imagination Library	£300.00
*	Sherburn Playing Fields Association	£250.00

The Pathways shed is being moved to its new site this month and there will be a charge of £80.00 due for its move. The Committee confirmed that they were happy to pay this upon receipt of an invoice.

The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

Financial Statement For 22nd June 2020 To 20th July 2020

Cash Book

Opening Balance	£48,869.72	
Less Expenditure	£ 1,408.50	Cheques approved 25 th June 2020
Plus Uncleared Cheque	£ 5.80	
Closing Balance	£47,467.02	

Bank Reconciliation Balance £47,467.02

Bank Balance as at 20th July 2020

Current Account	£ 7,467.02
Business Account	£40,000.00

Bank Reconciliation Balance £47,467.02

Cheques presented and approved for payment this month totalling: £3234.06

101893	Autela Payroll	£ 64.01
101894	Mr D Thirkill	£ 1098.00
101895	Miss S Lathwood	£ 422.05
101896	Sherburn Imagination Library	£300.00
101897	Sherburn Cricket Club	£250.00
101898	Sherburn Methodist Chapel	£250.00
101899	St Hildas Church	£400.00
101900	Sherburn Playing Fields Association	£250.00
101901	Sherburn Village Show	£200.00

Bank forms have now been completed to allow for online payments to be made in the future, with two signatories still being required for each payment.

The 2019/20 Annual Governance Statement and Accounting Statement for the External Audit were reviewed and approved by all.

8/20 Planning Applications:

No applications have been received.

Approved

.....

9/20 Jobs For Village Caretaker

The following jobs are to be passed to the Caretaker this month;

- Wild Wood tidy up – The raised beds on the site need to be cleared of weeds and a number of nettles can also be cleared away. A path needs to be cleared to allow access to the bench in the wood and the compost bin needs repairing. There has also been some fly-tipping on the site which will also need to be cleared away.
- NYCC have been around the village and sprayed the weeds, so the caretaker will need to clear away any debris left.

10/20 Next Agenda & Wolds Warbler

No items for the Warbler at this time

Next agenda should include;

- The School and the Wild Wood
- Verge Repairs
- The Great Yorkshire Maze
- Siting Of Cycle Hoops
- Updated Policy Documents For Website
- Speed Limit Review Update

13/19 Next Meeting:

The next meeting date was confirmed as Tuesday 18th August 2020 at 7.30pm by Zoom

The meeting closed at 8:55pm

Signed..... Chairman

18th August 2020