

Sherburn Parish Council

Clerk to the Council, 26 Pomona Way, Driffield, YO25 6YH

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The Annual Parish Meeting for the Parish of Sherburn was held on Tuesday 19th May 2023 in the Village Hall commencing at 7:30pm

1. Election of 2023/24 Chairman

Councillor Ian Walker-stabler was elected to the position of Chairman - This was proposed by Cllr Miles and seconded by all Councillors in attendance

2. Chairman's Declaration of Acceptance of Office

Cllr Walker-Stabler read and signed the declaration of acceptance of office. This was witnessed by the Clerk.

3. Apologies

No apologies received

4. Appointment of a Vice-Chairman

Cllr Miles was appointed as the vice-chairman - This was proposed by Cllr Walker-Stabler and seconded by all Councillors in attendance

5. Appointment Finance Committee And Account Signatories

Councillors Roberts, Walker-Stabler, Miles and Vitty are all to remain as Sherburn Parish Council's Finance Committee. Cllr Prest will be added during the opening of a new bank account

6. Completion of Annual Governance Statement And Accountability Return 2022/23

Statement was read out by the Clerk to the Councillors for agreement. All statements were agreed upon and statement was signed by the Chairman and the Clerk for presentation to the internal and external auditors.

7. Approve the Accounting Statements 2022/23

Statements were shared with the Councillors and all were agreed and signed by the Chairman and Clerk

8. Review of Parish Council's reserves and assets, risk strategy and insurance cover.

All reserves were confirmed as increased from last year and are back to the recommended balance.

The Asset Register has been updated to show up to date replacement values for all assets.

Risk strategy and the insurance cover were also confirmed as correct.

9. Review of Standing Orders

The Clerk confirmed that no changes had been made to the Standing Orders. The existing Orders were approved by all Councillors present.

10. Review of Financial Regulations

The Clerk confirmed that no changes had been made to the Regulations. The existing Regulations were approved by all Councillors present.

Approved:

11. Review of all other Council policies

The Clerk confirmed that the majority of policies remained the same as previously approved and these were approved by all Councillors present.

There are two new policies to be put into place, Equality & Diversity Policy and Training & Development Policy, the Councillors asked for more time to review these and they will be put for approval at the next Ordinary Meeting.

12. Appointment of representatives for the Council with outside bodies.

Representatives are as follows;

- Street Lighting – Clerk
- Cricket Club – Cllr Miles
- Playing Fields Association – Cllr Walker-Stabler
- Village Show – Cllr Prest
- Village Hall – Cllr Vitty
- Church – Cllr Walker-Stabler
- Methodist Chapel – Cllr Miles

Annual Meeting concluded at 7:48pm

Signed..... Chairman

19th June 2023