

# Sherburn Parish Council

Clerk to the Council, 26 Pomona Way, Driffield, YO25 6YH

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Notice is hereby given that the Annual meeting of the Council will be held on Tuesday 21<sup>st</sup> May 2019 at the Methodist Chapel following the Annual Assembly of the Parish which will be held at 6.30pm

Members of the said Council are summoned to attend to transact the business listed below.

Signed Clerk to the Council

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## Agenda

1. To elect a Chairman for the year 2019/20
2. To receive the Chairman's Declaration of Acceptance of Office
3. To receive any apologies
4. To appoint a Vice-Chairman
5. To appoint a Finance Committee and the 3 signatories for the accounts
6. To complete the Certificate of Exemption – AGAR 2018/19 with regards the External Audit
7. To review the Parish Council's reserves and assets, risk strategy and insurance cover.
8. To review Standing Orders
9. To review Financial Regulations
10. To review all other Council policies
11. To appoint representatives for the Council with outside bodies.