

# Sherburn Parish Council

Clerk to the Council, 26 Pomona Way, Driffield, YO25 6YH

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The Annual Parish Meeting for the Parish of Sherburn was held on Monday 23<sup>rd</sup> May 2022 in the Village Hall commencing at 7:45pm

## 1. Election of 2022/23 Chairman

Councillor Ian Walker-stabler was elected to the position of Chairman, but asked that this be reviewed once more Councillors were co-opted onto the Council

This was proposed by Cllr Roberts and seconded by Cllr Vitty

## 2. Chairman's Declaration of Acceptance of Office

Cllr Walker-Stabler read and signed the declaration of acceptance of office. This was witnessed by the Clerk.

## 3. Apologies

No apologies received

## 4. Appointment of a Vice-Chairman

Cllr Vitty was appointed as the vice-chairman, but asked that this be reviewed once more Councillors were co-opted onto the Council

This was proposed by Cllr Walker-Stabler and seconded by Cllr Roberts

## 5. To Approve The Minutes Of The Ordinary Meeting Held Monday 25<sup>th</sup> April 2022

Minutes were approved by all Councillors present

## 6. Appointment Finance Committee And Account Signatories

Councillors Roberts, Walker-Stabler and Vitty are all to remain as Sherburn Parish Council's Finance Committee.

## 7. (a) To Approve Accounts For Payment and Review Financial Statement and Bank Reconciliation

Payments, Cash Book and Reconciliation were reviewed and approved by all Councillors

### (b) Completion of Annual Governance Statement And Accountability Return 2022/23

Statement was read out by the Clerk to the Councillors for agreement. All statements were agreed upon and statement was signed by the Chairman and the Clerk for presentation to the internal and external auditors.

### (c) Grant Awards For 2022/23

The Councillors all agreed that given the large reserves balance currently held, they would increase the grant fund to £3500.00 for the year 2022/23.

- |                                       |          |
|---------------------------------------|----------|
| • Sherburn Village Show Committee     | £ 300.00 |
| • St Hildas Church                    | £ 900.00 |
| • Sherburn Playing Fields Association | £ 600.00 |
| • Sherburn Local History Society      | £ 600.00 |
| • Sherburn Cricket Club               | £ 300.00 |

Total £2,700.00

Approved:

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**8. Review of Parish Council's reserves and assets, risk strategy and insurance cover.**

All reserves were confirmed as increased from last year and are back to the recommended balance.

The Asset Register has been updated to show up to date replacement values for all assets.

Risk strategy and the insurance cover were also confirmed as correct.

**9. Review of Standing Orders**

The Clerk confirmed that no changes had been made to the Standing Orders. The existing Orders were approved by all Councillors present.

**10. Review of Financial Regulations**

The Clerk confirmed that no changes had been made to the Regulations. The existing Regulations were approved by all Councillors present.

**11. Review of all other Council policies**

The Clerk confirmed that all policies remained the same as previously approved. Policies were approved by all Councillors present.

**12. Appointment of representatives for the Council with outside bodies.**

Representatives to remain the same, with Councillor Vitty now representing the Parish Council at both the Village Hall meetings and the Playing Fields Associations

**13. Next Ordinary Meeting Date**

The date for the next meeting was confirmed as 27<sup>th</sup> June 2022 at the Village Hall, commencing at 7.30pm

Annual Meeting concluded at 8:48pm

Signed..... Chairman

27th June 2022