

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 13th December 2021
At Sherburn Village Hall commencing at 7.30pm

Attended by: Cllr I Walker-Stabler
Cllr J Peel
Cllr N Roberts
Cllr T Vitty
Miss S Lathwood (Clerk)

Meeting led by Cllr Walker-Stabler

1/21 To Receive Apologies For Absence:

Apologies received and accepted from Cllr Miles
Apologies received and accepted from Cllr Shipley

2/21 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:

Cllr Walker-Stabler - Item 11

3/21 Previous Minutes:

Minutes from the Ordinary Meeting held on 25th October 2021 were circulated and approved by all present.

4/21 Public Forum And Actions To Be Taken:

No members of the public were in attendance

5/21 Reports:

No reports received

6/21 Queens Platinum Jubilee

The Clerk is to contact Mr Richard Cundall to confirm that he is happy for the beacon lighting to go ahead in June 2022.

Cllr Walker-Stabler is to speak to the Village Hall Committee and the Playing Fields Association regarding any plans they may be making for the event.

The Clerk agreed to contact the school to see if they have any plans in progress.

7/21 Clerks Reports

- i) Drain jetting has now taken place, but may require doing again imminently due to adverse weather conditions.
The possibility of having more grips put in was raised and the Clerk agreed to speak to NYCC regarding this
- ii) New ByLaws – The Clerk has chased up a response numerous times to no avail.
She will continue to do so until a response is received
- iii) Reduction In Council Seats – No update since new legal officer received request

8/21 Finances:

- i) The Finance Committee were presented with the invoices for approval, along with bank reconciliation.

Approved:

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Financial Statement For 22nd November 2021 To 12th December 2021

Cash Book

| | | |
|--------------------|-------------|---|
| Opening Balance | £ 54,719.13 | |
| Less Expenditure | £ 3,084.00 | Payments approved 22 nd Nov 2021 |
| Plus Bank Interest | £ 1.26 | |
| Closing Balance | £51,636.39 | |

Bank Reconciliation Balance £51,636.39

Bank Balance as at 12th December 2021

| | |
|------------------|------------|
| Current Account | £ 1,635.13 |
| Business Account | £50,001.26 |

Bank Reconciliation Balance £51,636.39

Payments for approval this month totalling: £3,080.42

| | |
|------------------------------------|----------|
| Mr I A Walker-Stabler | £ 640.00 |
| Firework Events | £ 500.00 |
| Came & Company Insurance | £ 487.80 |
| HMRC - PAYE | £ 223.60 |
| Sherburn Historical Society | £ 200.00 |
| Miss S Lathwood | £ 340.04 |
| Miss S Lathwood (New IT Equipment) | £ 688.98 |

Payments were processed online by the Clerk for approval by the Finance Committee and payment via BACs

- ii) A grant application has been received from a new village group, Sherburn Historical Society, they have requested £400.00 towards set up costs and the purchase of a projector for presentations in the village hall.
The councillors discussed the application and decided to award a grant of £200.00 to the society. Cllr Walker-Stabler is to enquire if the village hall would be interested in a projector for use by all organisations, if purchased by the Parish Council
- iii) A budget sheet was circulated to the Parish Councillors and reviewed. It was agreed that the precept should remain at £29,000.00 for 22/23
- iv) The Clerk requested that other Councillors be added to the bank as signatories to allow for ease of making payments should the current councillors not be available. It was agreed that all current councillors would be added as signatories and the appropriate forms were to be completed and returned to the Clerk for processing by Barclays
- v) The Clerk raised that she has been having issues with the current council laptop and asked for authority to purchase a new external hard-drive and anti-virus software. As the laptop is over 5 years old and would not be compatible with the next windows update, it was decided that a new laptop would be a more cost effective purchase and the Clerk was authorised to make the appropriate purchases.

9/21 Planning Applications:

- i) 21/01374/OUT - Outline application for 1no. agricultural workers dwelling with provision for a detached double garage, with access applied for - Sherburn Ings Farm, Station Road, Sherburn, Malton, YO17 8PS – Withdrawn

Approved:

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10/21 Playing Fields Play Area Insurance & Inspection Costs

The Clerk confirmed that if the Parish Council is responsible for the land on which the play area is located, that land is covered under our insurance. However at this moment, the play equipment is not covered by the Parish Council.

11/21 Parish Caretaker Duties

The Council continue to be happy with the works being carried out.

The Caretaker was authorised to purchase some individual bags of grit to top up the village grit bins should they need it following the main fill by North Yorkshire County Council.

12/21 Items For Next Agenda & Wolds Warbler

- Queens Jubilee 2022
- Parish Plan
- Play Area Insurance

13/21 Next Meeting:

The next meeting date was confirmed as Monday 7th February 2022 at 7.30pm at Sherburn Village Hall

The meeting closed at 8:39pm

Signed..... Chairman

21st February 2022