

# Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 21<sup>st</sup> January 2019 in Sherburn Methodist Chapel commencing at 7.00pm

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Attended by: Cllr J Waller (Vice-Chairman)  
Cllr C Cade  
Cllr J Skelton  
Cllr A Oulton  
Cllr J Peel  
Cllr T Webborn  
Cllr J Raper  
Cllr P Lovegrove  
Miss S Lathwood (Clerk)

## **1/19 To Receive Apologies For Absence:**

Cllr I Walker-Stabler – Apology Received And Accepted  
Cllr J Sanderson – Apology Received And Accepted

## **2/19 To Receive Any Members Declarations Of Interest In Any Item On This Agenda:**

No declarations made

## **3/19 Previous Minutes:**

Minutes from the Ordinary Meeting held on 19<sup>th</sup> November 2018 were circulated and approved by Cllr Cade (proposed) and Cllr Lovegrove (seconded).

## **4/19 Recap Of 'Battles Over' Commemorations From Mr C Miles**

Mr Miles did not attend the meeting

## **5/19 Public Forum:**

There were no members of the public in attendance.

## **6/19 Action Taken from 4:**

No actions to be taken

## **7/19 Reports:**

- i) There was no report received from Neighbourhood Watch meeting, but the Clerk agreed to chase up the date of the next meeting for Cllr Peel.
- ii) Cllr Raper reported that Ryedale Council are interviewing next week for the Assistant Chief Executive position.  
He did a Ward Walk with RDC Chief Executive recently which included Sherburn and he explained the issues that are currently being experienced along the A64. Staxton have been discussing the creation of a roundabout at the current site of the Staxton Hill traffic lights, in an attempt to reduce traffic accidents. Cllr Cade expressed his concerns that this work would take place before the promised drainage works in Sherburn.
- iii) No report from Cllr Sanderson.

## **8/19 Clerks Report:**

The Clerk stated that she has received an email from a member of the public asking about the village grit bins being empty. She confirmed that she had been in contact with NYCC with regards their refilling.

A number of letters have been received from Sherburn residents regarding parking at the Sports Club and how vehicles are parking in front of residential properties and blocking the pavements when they are unable to get onto the Sports Clubs Car Park.

Approved:

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Cllr Cade raised the possibility of resident only parking along Vicarage Lane, although there would be issues around the monitoring of this.

The Clerk is to contact the Sports Club to explain that the Parish Council have received a number of letters about parking and were wondering if a solution could be reached. Historically there is an overflow car park on the site which could be opened up again. Cllr Webborn mentioned that there was previously a liaison officer between the Club and the sports teams who played there, but there was not an official liaison between the Council and the Club. As these lines of communication have been open in the past, it will be worth seeing if they still are and if the parking can be dealt with by those means.

#### 9/19 Finances:

The Finance Committee were presented with the invoices for approval, along with bank reconciliation. All were approved.

#### Cash Book

Opening Balance	£31442.44	
Less Expenditure	£1657.72	Cheques approved at 19/11/18 meeting
	£251.89	
Plus Income	£57.34	NYCC Grass Cutting Grant
Closing Balance	£29475.49	

**Bank Reconciliation Balance £29475.49**

#### Bank Balance as at 20<sup>th</sup> January 2019

Current Account	£9475.49
Business Account	£20000.00

**Bank Reconciliation Balance £29475.49**

Cheques presented and approved for payment this month totalling: £1077.22

101822	Sherburn Village Hall	£36.00
101823	IAS Gardening Services	£448.00
101824	HMRC (PAYE)	£175.40
101825	Autela Group Ltd	£46.80
101826	R Yates & Sons Ltd (Pathways)	£19.99
101827	Miss S Lathwood	£351.03

Concerns were raised over who currently has access to purchase items from R Yates & Sons, the Clerk agreed to contact them and limit purchases to Cllrs Webborn, Peel and Waller.

A draft budget had been distributed along with the agenda to allow the Councillors to consider an amount for the 2019/20 Parish Precept. The Clerk explained that at the current rate the Parish Reserves were steadily refilling and all expected expenditure would be covered without raising the precept, with any additional, unexpected, projects being funded from reserves or outside funding if necessary.

It was agreed that the precept would remain at £24900.00 for the year 2019/20; this was proposed by Cllr Waller and seconded by Cllr Cade.

Approved:

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### **10/19 Planning Applications:**

The Clerk confirmed that the planning application from Cllr Webborn (18/01103/HOUSE) had been approved.

The email from Karen Hood at Ryedale District Council was read out confirming that they are currently without an enforcement officer, but that she would investigate the outstanding complaints that have been made regarding the Brewery Fields and the scrap yard on St Hildas Street.

A new planning application received on behalf of Mr R Cundall (19/00019/FUL) was circulated, regarding the erection of 1 four bedroom detached dwelling following demolition of existing dwelling at Wold Farm White Gate, Sherburn. This was circulated to the Councillors for any comments, but there was no opposition to the plans.

### **11/19 Maintenance Work:**

The Clerk stated that the Caretaker has again confirmed that he will be ensuring that basic caretaking works are carried out until his planned return in March 2019. Any works that aren't completed will be brought up to date upon his return.

Street sign cleaning was raised again and the Clerk confirmed that this had been raised with the Caretaker and with NYCC for signs on the main roads. She will contact NYCC again as some graffiti has appeared on the back of signs along the A64.

The Councillors requested that general tidying around the village take place, along with branch and leaf clearance.

Concerns were raised over who would take the responsibility of gritting and snow clearance as the Caretaker normally does this and it may not be included in 'basic duties'. The Clerk agreed to speak to the Caretaker and request that his cover carry out this duty should it be needed.

It was also noted that the dog fouling spray signs could do with repainting and the Caretaker did this previously. The Clerk will raise it with the Caretaker and ask that it be added to his jobs once he has returned to work.

### **12/19 Update on new Sherburn Parish Council website**

Cllr Waller confirmed that he has been unable to get any further with the new design due to time constraints. No hosting options have been investigated as yet, so the Clerk agreed to look into the options available and what is currently done with regards website hosting and domain registration.

### **13/19 Update On The Pathways Project**

West Beck was cleared as part of the January 2019 meeting, with some small tree stumps being dug out from along the path, it was noted that there were no new volunteers at the January meeting.

It is intended that the February meeting will take place in Wild Wood.

The Clerk confirmed that she had placed posters with all the Pathways meeting dates on in both the Parish Council and the village notice-boards. Cllr Webborn suggested that a leaflet drop may be beneficial, with personal notes being written on some of the leaflets to encourage attendance. The Clerk agreed to print out 30 A5 versions of the Pathways poster for distribution, along with 30 envelopes showing the Pathways logo as a stamp for this or any future letter drops.

Approved:

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The distribution of posters and smaller leaflets to the schools in the area was also raised, along with the possibility of another notice board which could possibly be located outside Kingspan on St Hildas Street as this is where the buses collect children for the local secondary schools. The Clerk agreed to print out posters and smaller (A6) leaflets and investigate the cost of an additional notice board. She will also contact Kingspan to see if they would be amenable to the location.

The Clerk also agreed to contact the head teachers of the local secondary schools, Malton, Norton, Filey, etc to see if they have any Sherburn pupils who may be interested in joining the Pathways group.

#### **14/19 Ideas for the prevention and possible penalties for dog fouling in Sherburn**

The idea of additional dog waste bins was raised.

Dog walker bags were raised again by Cllr Webborn and an example shown to the Councillors. Cllr Webborn agreed to provide the Clerk with details regarding where he purchased the bag from as the cost was significantly lower than that found previously by the Clerk.

If the idea for distribution of dog walker bags goes forward, posters can be placed on the village notice boards, on Facebook and in the Wolds Warbler confirming where these bags can be collected from.

Cllr Webborn mentioned that he has previously heard of by-laws making it an offence if a dog walker is found without dog waste bags when walking their dog. The Clerk agreed to look into this and if Ryedale and Sherburn has a similar bylaw. The concern was raised over who would enforce this by-law as there are currently no dog wardens who patrol the Sherburn area. The Clerk will query this along with the by-law.

The question was also raised as to where dogs are actually allowed to defecate. The Clerk agreed to look into this along with the other queries raised.

#### **15/19 Next Agenda & Wolds Warbler**

- i) Update On The Sherburn Parish Council Website
- ii) The Creation Of A 'Sherburn Against Speeding' committee\*
- iii) Ideas For Inclusion In The New Parish Plan
- iv) Update On The Dog Fouling By-Laws And Queries Raised
- v) Update On Contact From Sports Club Regarding Parking
- vi) The Creation Of Further Committees To Tackle Other Issues in Sherburn
- vii) Alternative Meeting Location Ideas Following Loss Of Village Hall Availability

- \* Cllr Lovegrove asked about starting an anti-speeding plan for Sherburn. Cllr Cade proposed that he form a committee to start compiling ideas and a plan for speed prevention. Cllrs Webborn and Waller are to meet with Cllr Lovegrove before the next Parish Council meeting to make a start on this.

#### **16/19 Next Meeting:**

To be held at Sherburn Methodist Chapel on Monday 18<sup>th</sup> February 2019 at 7pm.

The meeting closed at 8:48pm

Signed..... Chairman

18<sup>th</sup> March 2019