

Sherburn Parish Council

Minutes of the Ordinary Council meeting held on 16th January 2017 in the Methodist Chapel
at 7pm

Attended by: Cllr Chris Miles (Chairman)
Cllr J Skelton
Cllr A Oulton
Cllr I Walker-Stabler
Cllr T Webborn
Cllr D Blyth
District Cllr J Raper
County Cllr J Sanderson
Miss S Lathwood (Clerk)

1/17 Absent from meeting:

Cllr C Cade
Cllr J Peel
Cllr J Waller

2/17 Declarations of Interest:

No declarations

3/17 Previous Minutes:

Minutes from meeting on 21st November 2016 were circulated and approved by Cllr Oulton and seconded by Cllr Webborn

4/17 Nomination & Election of new Vice-Chairman

Following the sudden departure of Cllr Marcus Kelly in December 2016, the position of Vice-Chairman has become open. The Chairman asked for volunteers to fill the position and when no member was forthcoming, he proposed that Cllr Walker-Stabler would be a good candidate. Cllr Walker-Stabler confirmed that if voted in he would be happy to complete the role until the 2017 AGM, when the position could be re-considered. A vote was cast by show of hand from the councillors present and Cllr Walker-Stabler was unanimously voted in.

This leaves one Councillor position open for co-option and a casual vacancy to be advertised following approval at the next parish council meeting.

5/17 Public Forum: N/A

6/17 Action Taken from 4: N/A

7/17 Reports:

- i) Police and neighbourhood watch meetings – There is no neighbourhood watch as such currently within the village, but North Yorkshire Police offer a community messaging service with regular updates on crime in the area, road traffic accidents, anti-social behaviour, etc.
CCTV cameras have been installed around the village and videos of dog-fouling offences within the village have been forwarded to Ryedale Council to proceed with as they see fit.
Cllr Miles warned of an upturn in break-ins in the area, where thieves are taking housekeys and car keys. If this should happen, it is strongly advised that house locks are changed immediately to prevent the thieves return.

Approved:

Precautions should be taken to try to avoid it happening, such as locking your doors and windows and putting keys, handbags and wallets out of sight of the doorways and windows.

No update was received from the CAP meetings as the meeting clashed with the parish meeting on this occasion.

ii) District Cllr J Raper – It was confirmed that Ryedale Council have finalised all the redundancies.

iii) Cllr J Sanderson – It was confirmed that at this time NYCC are considering redundancies at the higher levels of staff.

NYCC have unveiled an obesity strategy before christmas whose aim is to help people in all communities in North Yorkshire have equal opportunity to live long healthy lives.

There have been a number of issues with the VAS road signs throughout Ryedale and many of them have broken down and are currently in a warehouse waiting to be fixed, if they are considered to be worth fixing.

NYCC have been told that an increase in Council Tax of 2% (for three years) will be used to pay for Adult Social Care in the area, this is in addition to the 1.9% general increase. As the 2% could not be considered to cover the living wage costs of the Adult Social Care, alternatives for the increase over the three years are being considered in order that costs can be best covered, for example 2% for each of the three years or two years at 3% increase.

The Secretary of State is to visit Scarborough shortly, with a visit planned to the facilities on Stepney Road.

An NYCC community grant of £1000 has been granted to Sherburn Pathways Project. It was mentioned that Ryedale Council may also have grant money still available for allocation. The Clerk and Councillors are to investigate other possible grant funding available for projects in the village.

The continuing flooding along the section of the A64 within the village was raised with Cllr Sanderson, who agreed to raise the issue with Highways. The situation was discussed and it was explained that it is the belief of Sherburn Parish Council that the grips need to be replaced.

8/17 Clerks Report:

The Clerk provided information with regards to the grants currently available for flood defence and correspondence was included in the circulation folder for the attention of the councillors.

An email from the YLCA was circulated regarding the advertising of local businesses in the White Rose newsletter.

A letter is to be sent by the Clerk to Yorkshire Housing regarding the overgrown trees on Vicarage Lane, to see if they will fund, or part fund, the works needed to be carried out prior to their demolishing of the garages.

The overgrown tree by Sherburn School was again mentioned and the Clerk is to raise the matter with NYCC and British Telecom as the tree is now interweaving with the telephone wires. Another tree on St Hilda's Street is also to be raised with BT due to its vicinity to the telephone wires.

Further to the information provided by Cllr Sanderson, it was decided that the purchase of a VAS sign was to be held for the time being.

The Clerk presented details of the increase of payroll charges by Autela Group from £30.00 per quarter to £32.85 per quarter. These were accepted by the councillors.

Approved:

No further update has been received from BT regarding the adoption of the phone box, although an email has been received acknowledging that they are busy and will respond ASAP.

The purchase of a defibrillator was discussed for once the phone box adoption is complete. While there are already defibrillators at both Kingspan and the doctors surgery, the fire brigade have expressed an interest in partnering with the council and providing training for users within the village. Staxton Council have recently had a defib fitted in their adopted phone box, so the Clerk is to contact them for information.

An email was circulated to the councillors regarding the planned commemoration of the 100th Anniversary of the end of World War I in November 2018. It is to be a ceremonial lighting of beacons across the country and the YLCA are canvassing to find who would be interested in taking part. The Council confirmed that the beacon lit during the Queens Jubilee is still in place and they would be willing to light it again as part of this ceremony. The Clerk is to confirm interest in the event and continue to provide updates to the council when received. Cllr Miles also discussed a project detailing the fallen soldiers from the village commemorated on the village memorial. He is to continue with his research and the Clerk has offered to assist if necessary with searching for military records.

The Clerk presented a copy of her contract to the employment committee (Cllr Miles, Cllr Oulton and Cllr Walker-Stabler) for their approval.

9/17 Finances:

The Finance Committee were presented with the ledger for approval, along with bank reconciliation. It was confirmed that all accounts were balanced to the ledger.

Cash Book

Opening Balance	£17331.55	
Plus Income	£0.00	
Less Expenditure	£223.17	Cheque approved at 21/11/16 meeting
	£1.35	Bank Interest
	£30.00	Bank Charges
Closing Balance	£17077.03	

Bank Balance as at 15th January 2017

Current Account	£1411.06
Business Account	£15665.97

Cheques presented and approved for payment this month totalling: £1280.92

101710	SLCC (Clerk Training)	£118.80
101711	Autela Payroll	£32.85
101712	Sherburn Village Hall	£9.00
101713	HMRC (PAYE)	£350.60
101714	I A Walker-Stabler	£488.00
101715	Miss S Lathwood	£281.67

The 2017/18 budget was presented to the councillors for approval. The training budget is to increase to £450.00 and the grant allocation of £1500.00 is to stay the same for a further year. The adjusted budget was approved by Cllr Oulton and seconded by Cllr Walker-Stabler.

Approved:

Grant applications for 2017/18 are to be accepted up to the next council meeting on 20th February 2017.

10/17 Planning Applications:

It was agreed that all planning applications received by the Clerk are to be emailed to the councillors for their feedback. Cllrs Oulton and Skelton are to receive paper copies.

A meeting has been arranged with regards to the Gladman Development application for a variation of conditions. This meeting is on 2 February 2017 at Ryedale House. Cllr Miles is to attend.

A list of all current planning applications was circulated for the attention of the Councillors.

The works being carried out on Brewery Fields have been reported to Ryedale Planning Enforcement team.

Cllr Blyth confirmed that a report has been made to Environmental Health regarding rats on the Blue Chip house site, who in turn have agreed to contact Wellesley Homes. Concerns were also raised with regards to the open manhole on the site. The Clerk agreed to compile a letter to Environmental Health from the council listing all the concerns regarding the condition of the site and the dangers it presents.

11/17 Maintenance:

The lock on the village noticeboard has broken. Cllr Walker-Stabler is to look at it to see if it can be easily fixed and if not the Clerk is to arrange for a locksmith to fix it. The cost of paint to maintain the noticeboard is also to be costed up.

Cllr Walker-Stabler confirmed that he has straightened and repainted the rails at The Beck, the trees at the site are also to be cut back.

During the bad weather on the previous Friday, Cllr Walker-Stabler had been out ploughing the snow from the paths throughout the village. These hours are to be deducted from the normal hours spent on the village caretaking duties.

The grips and the drains in the village have been cleared out, but they continue to block and flood on a regular basis. It was suggested that the Clerk contact Emily Mellalieu (Flood Officer at North Yorkshire County Council) to discuss prevention options going forward.

12/17 Pathways

Cllr Webborn informed the council that thank you cards have been sent to the contributors to the project.

The Clerk confirmed that a change of details letter had been sent to R Yates with regards to the Pathways credit account.

The new pathway from the village playing fields to Millfields is well underway and a quote has been received with regards to tarmacing the site.

The wooden shutters are to be placed along 200m of the path, with chalk chips. These shutters are to be supplied by Flixton Sawmills, who have agreed to store the wood until it is required on site.

Approved:

Cllr Webborn confirmed that the portkabin on the playing fields has been emptied of all Pathways items and is no longer anything to do with the project. It is being removed from the site.

The Wolds Way is to appear on the BBC later this week. Yorkshire Wolds Way is a two part series exploring the 79 miles of the way and following its showing on BBC can be seen via the BBC Iplayer program.

Cllr Webborn requested that the Pathways project be featured more prominently on the Parish Councils website. It was confirmed that there is a link to the Pathways Facebook page via the information link, which also stated when the group would be meeting. A calendar was presented to Cllr Webborn for display in the village noticeboard to advertise the project and its meeting dates. The Clerk is to arrange for a link be placed on the website homepage.

A notice advertising the application closing date for council grants is to be placed in the next edition of the Wolds Warbler.

Burns Night celebrations are to be held in the Village Hall and tickets are still available at £7.00 for an adult. Funds are being raised for Sherburn Playschool.

13/17 Next Agenda:

The following items are to be added to the next meeting agenda;

- BT Phone Box adoption update
- Update on village flooding and drain blockages along A64

14/17 Next Meeting:

To be held at Methodist Hall on Monday 20th February 2017 at 7pm

The meeting closed at 8:30pm

Signed..... Chairman

20th February 2017